

**Minutes of the Meeting of One Nottingham Board
Friday 14th September 2018 at 10.30am in Loxley House**

Present

Candida Brudenell	CB	NCC Representative
Sara Ahmad	SA	Youth Representative
Audra Wynter	AW	Wyntax, Business Representative
Cecile Wright	CW	BME VCS Representative
Cllr Leslie Ayoola	LA	NCC Representative
Cllr Neghat Khan	NK	NCC Representative
Kevin Shakesheff	KS	Higher Education Representative - University of Nottingham
Andrew Redfern	AR	VCS Representative
David Tilly	DT	Geldards Business Representative
Sarah Clark	SC	Faith Leaders Representative
Mike Khouri-Bent	MKB	Business Representative
Clare Stafford	CS	Boots, Business Representative
Linny Beaumont	LB	The Princes Trust, VCS SRG Representative
Paula Black	PB	Higher Education Representative – Nottingham Trent University
Esther Akpovi	EA	Youth Cabinet Representative
Stephanie Sirr	SS	Nottingham Playhouse - Strategic Cultural Partnership
Nigel Cooke	NC	Director One Nottingham

In Attendance: (all for the appropriate parts of the meeting)

- Lorel Manders - LM – One Nottingham
 Jon Rea – JR - Nottingham City Council
 Meryl Munthali - Nottingham City Council
 Illana Freestone – IF- Active Partners Trust Notts

AGENDA ITEM	KEY/ISSUES/ACTIONS	WHO
1.	<p>JT welcomed everyone to the meeting, including new board members and everyone introduced themselves.</p> <p>Apologies for absence Craig Guildford -CG- Chief Constable, Notts Police Representative Sajid Mohammed -SM-Faith Representative, Karimia Institute Mike Carr - MC- Higher Education Representative, Nottingham Trent University</p> <p>NC informed the Board that ON has been presented with a gold disc for 15,000 students taking part in the Nusic schools tour. ON initiated this tour, (as a feature of its funding to Nusic), as a means of young people learning about careers in music and the arts.</p>	
2.	<p>Minutes and Matters Arising Minutes of the meeting 11th March 2018 were accepted as a correct record of the meeting.</p> <p>Matters Arising A request was made for an update on the Metro Strategy, NC will provide more details at the next meeting.</p>	NC

	<p>Literacy Update – The Board thanked Cllr Jon Collins for his walk of the Pennine Way from Derbyshire to South Scotland, which raised around £6000.00 for the Dolly Parton Imagination Library.</p> <p>Nottingham Awards 4th October– NC thanked everyone on the selection panel for taking part. He hoped Board members would be pleased with the recipients and enjoy the evening.</p> <p>Young Creative Awards – MKB updated that the trustees had met to discuss a fundraising strategy; he informed the meeting that they have appointed a fundraiser. NC noted that there had been an increase in City schools involved in 2018, which was pleasing.</p> <p>Festival of Science and Curiosity – KS stated that plans are progressing for the next FOSAC, taking place over February 13th - 20th 2019. The launch will be on 13th February, Monday-Wednesday will be activities around Communities /Libraries, Thursday & Friday will be focussed on schools, Saturday & Sunday will be focused in the City centre.</p>	
3.	<p>Local Delivery Pilot , Getting Active Together – Active Lives Programme</p> <p>Ilana Freestone, ACTIVE Notts, a leading partner in the Nottingham bidding consortium, presented a paper circulated before the meeting. She explained that the initiative is about tackling physical inactivity levels in Nottingham. The focus is on a system-based approach. We are currently awaiting formal confirmation for £200,000 of funding from Sport England. IF also stated that there was potential for more in the near future.</p> <p>In response to questions IF explained that there will be a range of capacity-building activities, working with the community, she will speak with the Councillors present in the meeting to assist her to engage with citizens. The programme will utilise structures in local communities in the target areas.</p> <p>A steering group has been introduced and IF will meet with the two Universities, to discuss further.</p> <p>How will the ON Board monitor progress? IF stated there is a plan in place to recruit an officer who will be based in One Nottingham, and will provide to the board updates on strategic engagement and evaluation of activity. ON Board’s interest needs to be at a high level and concerned with impact.</p> <p>The Board looks forward to receiving updates and continued funding from Sport England for this initiative.</p>	<p>IF</p> <p>IF,KS, PB</p> <p>IF, NC</p>
4.	<p>Ingenuity 19 – Nottingham Innovation Event February 2019</p> <p>KS introduced the item. He stressed that members are encouraged to get involved. NC and JR to meet with UoN to look at ways we can engage with this event.</p>	NC/JR/KS

	<p>CS stated it was a fantastic opportunity for business to get involved.</p> <p>CB is keen to involve other corporate directors as well to take it up.</p>	
5.	<p>Voluntary Sector Strategy Group - Update</p> <p>LB updated the Board about the VCS Strategy Group.</p> <ul style="list-style-type: none"> - She stated the group was now well embedded and committed to meetings with regular attendance. It will start to circulate regular updates to the wider VCS through various networks and had agreed to change its name to VCS Strategy Group - Have developed an action plan to ensure we progress priorities. - Some gaps in membership are being addressed by inviting specific organisations such as the Women’s Centre. Membership will be reviewed regularly, although the intention is to keep the group fairly small and strategically focused. - The last meeting held in August, discussed and agreed actions on a number of key issues: - Volunteering Strategy: JT led a discussion on what a city wide strategy needs to focus on, in particular the needs of volunteers and the quality assurance of volunteering opportunities. The group agreed to support NCVS by providing info and experience and also feeding into the VS event on 19th October. - Social Prescribing: Sarah Collis from Self Help UK informed the VS group of the new NHS National Outcomes Framework for Social Prescribing (SP) and the development of SP commissioning strategies. SP relies on ‘link workers’ being able to refer patients (referred to them from GPs) onto a range of VCS provision. Across the country there are a variety of SP models – many of which do not provide funding to the VCS for the services provided. Locally the VCS have not been included in the development of the strategy, and there won’t be payment for services, which could impact significantly in terms of putting strain on resources and threatening the sustainability of SP projects and VCS organisations. As such the Nottingham Vulnerable Adults Network is developing a position statement to clarify the position of the VCS on SP developments in the city and county. This will be shared with the Strategy Group to feed in to and support. The group also agreed to ask Dr Porter and Roz Harvey to attend future meetings to discuss SP, STPs and health commissioning generally. 	LB
6.	<p>Governance - Voluntary Sector Representatives Recruitment</p> <p>LM had previously reported to the Board the intention to recruit 3 replacement Voluntary Sector Advocates to the board, to represent the general, BME and Faith VCS.</p> <p>These opportunities have now been advertised, inviting individuals to express an interest. LM asked the Board for volunteers for the interviewing panel and the following members stated their availability – Cllr LA; Cllr NK; AW; SC; DT; EA. It was agreed that the Panels will be made of a combination of these people, dependent upon availability.</p>	LM

7.	<p>Young People Participation in Governance</p> <p>JR provided a verbal update, and a Children and Young People's participation in Governance Programme was circulated. He highlighted the opportunities for partnerships for holding activities with children and young people. EA added the importance of the youth message to the Board as they are the voice of the future. JR to circulate calendar and action plan. There was a suggestion that the Youth Cabinet might want to speak to the VCS Group.</p>	JR
8	<p>Nottingham Plan Annual Report</p> <p>NC presented the summary of the 2017/18 performance of the Nottingham Plan. There is a consistent pattern of the number of PI's achieved, or underperformed. NC believed that there is little sign of these changing in the last two years of the plan. He identified good performance in transport, carbon reduction and residents feeling that they get on well together.</p> <p>Where challenges continue are in deprivation, (the IMD is only released every 4 years), Child Poverty, Obesity and Physical Activity, and clearly the economy and GVA. Education is difficult to assess due to the way the figures are now compiled.</p> <p>NC invited comments on the plan. The Board considered what the useful features of the plan are and which less so. What kind of a strategic plan for the city do we need going forward? What will be the Board be responsible for and what can it influence? What might ON look like? What are the practical steps we need to take?</p> <p>The Board generally felt that the plan had become outdated and the Board's performance management role limited. It was agreed that it is time to consider a change or a replacement, to look again at the priorities within the plan and to consult with partners and communities.</p> <p>JT felt that part of the discussion around the plan would be the future role of ON, and her role as chair.</p> <p>PB suggested that the partnership will be the way partners come together to meet major challenges, for instance around finance and services in a place.</p> <p>SS proposed that future indicators particularly in culture, should be around impact and inclusion, not just the numbers of events.</p> <p>NK proposed that we should use ON initiatives as opportunities to fundraise.</p> <p>It was agreed to set up a working group to consider these questions and to come back to a future meeting.</p> <p>Volunteers to join the working group were: KS,AW,LA,NK,CW,SA,MKB,PB.</p>	NC

9.	<p>Forward Planning : JT has been Chair for 3 years, this is to be discussed at a future meeting.</p>													
10.	<p>Dates for Your Diary: Goose Fair Dinner and Nottingham Awards - 4th October, 7pm Council House</p>													
	<p>November ON Board Meeting Friday 9th November 2018 10.30-12.30 Loxley House LH 2.11</p> <p><u>Future ON Board Meeting Dates 2019</u></p> <table data-bbox="316 577 1246 725"> <tr> <td>Friday 8 February 2019</td> <td>10:30am-12.30pm</td> <td>LH 2.11</td> </tr> <tr> <td>Friday 14 June 2019</td> <td>10:30am-12:30pm</td> <td>LH 2.13</td> </tr> <tr> <td>Friday 13 September 2019</td> <td>10:30am-12:30pm</td> <td>LH 2.11</td> </tr> <tr> <td>Friday 13 December 2019</td> <td>10:30am-12.30pm</td> <td>LB 41</td> </tr> </table> <p>Board members are asked to arrive 15 minutes early to pass through reception, get refreshments and to enable the meeting to start on time.</p>	Friday 8 February 2019	10:30am-12.30pm	LH 2.11	Friday 14 June 2019	10:30am-12:30pm	LH 2.13	Friday 13 September 2019	10:30am-12:30pm	LH 2.11	Friday 13 December 2019	10:30am-12.30pm	LB 41	
Friday 8 February 2019	10:30am-12.30pm	LH 2.11												
Friday 14 June 2019	10:30am-12:30pm	LH 2.13												
Friday 13 September 2019	10:30am-12:30pm	LH 2.11												
Friday 13 December 2019	10:30am-12.30pm	LB 41												