

Agenda Item: 5.

One Nottingham Board

Title of Paper: Voluntary Sector Strategic Reference Group Update
Date: 14th July 2017

1. Purpose

1.1	This paper updates the Board on the recent first meeting of the new Voluntary Sector Strategic Reference Group (SRG) and the initial actions agreed. It also requests views on the VCS representation on the One Nottingham Board.
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2. Recommendations

The One Nottingham Board is asked to:	
2.1	Note the minutes of the first meeting of the SRG and the actions and priorities agreed.
2.2	Comment on the discussion relating to future representation on the ON Board from the Voluntary and Community Sector (VCS).
2.3	Agree to the extension of the current tenures of the One Nottingham Board VCS Representatives and the Faith Representative, for a further 12 months at the latest, pending the development and implementation of a process. (See section 4.)

3. Background

3.1	Since the update report to the last Board, the first meeting of the SRG has now taken place. This was well attended and the notes from the meeting are included as Appendix 1.
3.2	Andrew Redfern agreed to Chair future meetings, and Colin Bradley from Groundwork was appointed as Vice Chair. Meetings will be held every 2 months initially, with the first meetings organised by One Nottingham, and subsequent ones by group members.
3.3	<p>A project plan for the group will be developed, and following a discussion, 6 priorities were agreed to form the basis for a work programme:</p> <ol style="list-style-type: none"> 1. VCS voice to be heard clearly and taken seriously so that there can be equality of discussion. 2. Mental Health, particularly young people. 3. Commissioning Strategy particularly CCG. 4. Influencing the objectives of the new Nottingham Plan. 5. Young People. 6. System change.
3.4	The next meeting of the SRG is now being arranged and this will include a discussion on future communications, both with the wider VCS and other partners.

4. VCS Future Representation on the One Nottingham Board	
4.1	<p>As part of the One Nottingham Governance Review in September 2016, the following representation was agreed for the VCS and Faith sectors on the One Nottingham Board.</p> <p>Voluntary and Community Sector Two representatives:</p> <ul style="list-style-type: none"> • one nominated to represent BME organisations • one nominated to represent the general voluntary and community sector <p>Faith Sector Two representatives:</p> <ul style="list-style-type: none"> • one nominated by the faith sector • one nominated appointee from the Faith Leader's Group
4.2	<p>As a result of the work around improving the Strategic Voice for the Voluntary Sector it was agreed that the number and method of appointment for the VCS representatives would be reviewed, following the conclusion of that work and the setting up of a strategic group. At the first meeting of the SRG, members made a range of comments on representation, including:</p> <ul style="list-style-type: none"> - Whether another member of the SRG should have a dedicated place at the One Nottingham Board? - How could smaller VCS groups be represented? - Should there be a process of election as before, if so how will this be resourced?
4.3	<p>One Nottingham Board Members are asked to comment on this. A proposal for future representation will then be developed and put to the Board for agreement. In order to enable this work to proceed, the Board is asked to extend the current tenures of the existing VCS Board representatives for a maximum of a further 12 months, whilst a process is agreed and implemented.</p>
4.4	<p>The method of appointment for the representative of the Faith Sector also needs to be agreed, and the Board is therefore also requested to extend the current tenure of the Faith representative for a maximum of a further 12 months, whilst a process for this is also agreed and implemented. This appointment was also previously made through an election process.</p>

4. Contact Details
<p>Lorel Manders – Partnership Manager, One Nottingham  0115 876 5000  lorel.manders@onenottingham.org.uk</p>



Minutes of the VCS Strategic Reference Group Meeting
29th June 2017
13:00 – 15:00
0.06 Loxley House

Present:

- Nigel Cooke, Director, One Nottingham - **NC**
- Mike Khouri-Bent, Business Representative - **MKB**
- Andrew Redfern, Framework HA, VCS Advocate - **AR**
- Linny Beaumont, The Princes Trust - **LB**
- Jules Sebelin, NCVS - **JS**
- Mark Garner, Opportunity Nottingham - **MG**
- Janet Lewis, Base51 - **JL**
- Lisa Buono, Framework HA - **LB**
- Colin Bradley, Groundwork - **CB**
- Dave Brenan, Castle Cavendish – **DB**
- Andy Coppins, Nottingham Trent University - **AC**
- Michelle Battlemuch, SSBC - **MB**

In Attendance:

- Dawnay Robinson, One Nottingham – **DR**

Apologies received:

- Lorel Manders One Nottingham
- Sarah Collis Self Help UK
- Claire Richmond

Item	Agenda Item	Action
1.	<p>Welcome and Introductions</p> <p>NC welcomed everyone to the meeting, introductions were made.</p>	
2.	<p>Purpose of the Group (Agreeing arrangements for first year – Terms of Reference, Chair and Vice Chair, admin support including minutes and rooms)</p> <p>AR gave background and purpose of the SRG <i>“To influence and act at a strategic level through discussions from key VCS people in different voluntary organisations in the city”</i> He went onto further explain that the setting up of the SRG wasn’t to just feed into the One Nottingham Board, but making it wider to connect VCS to different agendas such as the Health and Wellbeing Board, etc.</p> <p>MKB felt that Nottingham has a good voluntary sector but there is a</p>	

	<p>need for the SRG to recognise and prioritise key issues, to work towards a better voluntary sector.</p> <p>NC to chair this meeting.</p> <p>AR to chair all future SRG meetings, and be the VCS representative on the One Nottingham board. If he resigns his role on the One Nottingham Board, new chair for SRG will be discussed and decided.</p> <p>Colin Bradley appointed Vice Chair of SRG.</p> <p>One Nottingham happy to organise, and facilitate the next two SRG meetings.</p> <p>Discussion surrounding the representation of members of the SRG.</p> <p>It was decided and confirmed that members of the SRG are not representing their organisation; they are representing themselves as individuals.</p> <p>LB wanted to add to the Terms of Reference, that if a member of the SRG leaves the organisation they signed up with that their seat at the SRG is reviewed, and this is put to the SRG.</p> <p>One Nottingham to create rota for admin and arranging venues.</p> <p>JL volunteered admin and venue for next meeting (Base51). JS also volunteered admin and venue for another SRG meeting (NCVS). LB also offered admin and venue for another SRG meeting (Prince's Trust).</p> <p>Discussion on how often SRG should meet. SRG decided to meet bi-monthly to follow up on actions. It was felt that holding SRG meetings quarterly might cause a lack in following-up of actions, due to length of time in between meetings. The next meeting should take place sooner to create more momentum.</p> <p>NC – SRG need a project plan to keep on track, and date actions to make those actions are completed, and followed-up.</p>	<p>ON</p> <p>ON</p>
<p>3.</p>	<p>Proposal for future One Nottingham VCS reps</p> <p>NC – One Nottingham Board no longer statutory, more voluntary. Need to consider the method of recruiting One Nottingham Board Members.</p> <p>DB wanted there to be a space for another member of the SRG to become a member of the One Nottingham Board representing VCS SRG.</p> <p>LB & JS felt it should be put to the wider voluntary sector, to get a better representation of voluntary groups in Nottingham including the smaller voluntary organisations, as well as the larger ones (who are members of the SRG).</p>	

<p>4.</p>	<p>Developing a work programme and immediate priorities</p> <p>NC introduced the Nottingham Plan to SRG, and informed group that SRG can have influence over the future. The meeting split into two groups to discuss what issues they would like to prioritise, why, what could this group contribute, who would you want to engage with, and what would you hope to achieve.</p> <p>Both groups had separate discussions surrounding the Nottingham Plan and what they would prioritise.</p> <p>Summary of discussions (priorities) – 6 areas prioritised all cross-cutting, potentially with some overlap. 1. VCS voice to be heard clearly and taken seriously so that there can be equality of discussion. 2. Mental Health, particularly young people. 3. Commissioning Strategy particularly CCG, 4. Influencing the objectives of the new Nottingham Plan, 5. Young People and 6. System change.</p> <p>SRG members to consider the priorities identified above to enable a more informed discussion at the next meeting. This will enable the development of a work programme.</p> <p>LB to electronically distribute the Youth Index report.</p> <p>JS to share single points of contact for mental health referral with the SRG</p>	<p>All</p> <p>LB</p> <p>JS</p>
<p>5.</p>	<p>Future Meeting Dates</p> <p>SRG wanted the next meeting to be within 6 weeks or so.</p> <p>DR to send Doodle poll to see which dates suit everyone best.</p> <p>SRG informed DR that the best time for the meeting will be end of August/Start of September, and preferably not on a Friday.</p> <p>DR to send contact details of members of the SRG, to SRG.</p> <p>One Nottingham to set up drop box for the use of the SRG.</p>	<p>DR</p> <p>DR</p> <p>ON</p>