

**Agenda Item:
One Nottingham Board**

**Title of Paper: Future Voluntary Sector Representation
on the One Nottingham Board**

Date: 12th January 2018

1. Purpose

1.1 This paper updates the Board on the development of a process to appoint future VCS representatives to the One Nottingham Board.

2. Recommendations

- The One Nottingham Board is asked to:
- 2.1 Note the progress on developing a process for appointing new VCS representatives to the ON Board.
 - 2.2 Agree the outline proposal and timescales for appointments.
 - 2.3 For the general VCS position, make any suggestions regarding the key requirements for the position and a minimum of 2 additional Board Members to take part in shortlisting and sit on an interview panel with the Director of One Nottingham.

3. Background

- 3.1 Current BME, general and faith sector representatives were appointed through an election process run jointly by One Nottingham and NCVS, with support from the Elections Team at Nottingham City Council (NCC). This was felt at the time, to be the most effective way of engaging with smaller organisations and of having a fair and legitimate process. It did however, take a lot of time, administration and resources to run, and there is now reduced capacity in One Nottingham, NCVS and NCC to support this in future.
- 3.2 As a result of the work around improving the Strategic Voice for the Voluntary Sector it was agreed that the number and method of appointment for the VCS representatives would be reviewed, following the conclusion of that work and the setting up of a strategic group. To enable this, the membership of the current representatives on the Board was extended in July 2017, for a maximum of 12 months to enable a proposal to be agreed and implemented.
- 3.3 At the last ON Board meeting in November, the Board agreed to the proposals for future representation from the Voluntary and Community Sector as follows:
 - One representative from the VCS Strategic Reference Group (SRG), to be nominated by the SRG.
 - One representative from the wider voluntary sector/smaller groups, appointed

	through a nomination process and an interview panel using the existing VCS network structure. This was felt, given limited resources, to be the best way of including and engaging with smaller organisations.
3.4	Further discussion has now taken place on the best process for implementing this, in liaison with NCVS, who have agreed to support One Nottingham with the work.
3.5	The future representation from the BME and Faith sectors, and any process for appointment; is subject to further discussion.

4. Process for Future Representation on the One Nottingham Board	
4.1	<p>Representative from the SRG</p> <p>The next meeting of the SRG, due to take place in February 2018, will be asked to confirm a process for nominating a representative from the group. Given the relatively small membership of the SRG, it is proposed to invite members to notify ON if they are interested and, if there is more than one nominee, to ask members to vote in secret on their preferred nominee.</p> <p>It is hoped, that this process will be complete in time for an appointment to be made before the May ON Board meeting.</p>
4.2	<p>Representative from the Wider VCS</p> <p>It is proposed to appoint a new ON Board Member to represent the wider VCS by advertising the opportunity across relevant VCS networks in the city.</p> <p>A Nomination Pack will be produced, including a description and the requirements of the role, the benefits and opportunities, information on the One Nottingham Board and the appointment process.</p> <p>Individuals will be required to submit an application and a personal statement addressing how they meet the requirements of the position. Other proposed criteria include:</p> <ul style="list-style-type: none"> • Applicants will need to be nominated by two individuals, from two different VCS groups. • With the advice of NCVS, it is proposed to limit applicants from groups with an annual income of less than £1m to ensure that larger and national organisations are excluded. <p>It is proposed, to interview shortlisted applicants through a panel made up of a minimum of 3 ON Board members (including the Director of One Nottingham).</p>
4.3	<p>Timetable</p> <p>Subject to agreement of this report, a detailed timeline will be produced. It is proposed that:</p> <ul style="list-style-type: none"> • Following advertising, the opportunity will be open for nominations for a month. • Shortlisting of applications and interviews will then take place.

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| | <ul style="list-style-type: none">• Following a suitable appointment, it is intended that a handover with the current representative will take place, with the new Board Member attending the July Board Meeting. |
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5. Contact Details

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